

Workforce Partnership of Greater RI

Board of Directors Meeting

March 11, 2014

Present: Kevin Bettencourt, Gip Cabral, Vanessa Cooley, Bob Cooper, Thomas Fay, Scott Greco, Paul Harden, Karen Jedson, Wendy Kagan, Steven Kitchin, Peter Koch, Roger LaFlamme, Robert Langlais, Mark Mancinho, Jason Menard, Joseph Oakes, Dean Patterson, Raymond Pingitore, Scott Seaback, Lauren Slocum, Robin Ann Smith, Jason Vlaun, Jay Visnjic, James White

Absent: Joseph DeSantis, Victoria Gaillard-Garrick, Kathleen Grygiel, Sharon Lee, Dorothy Mattiello, Paul Ouellette, Gail Patry, Jennifer Rossi-Stephens, Darrell Waldron, Paul Wielgus

WPGRI Staff: Kara Aniballi, Maria Carlucci, Sharon Geoffrey, Nancy Olson, Carlos Ribeiro, Diane Vendetti

DLT Staff: Dan Brown, Rick Brooks, Pat Leduc-Pelletier, Julie O'Connell

Welcome/Call to Order

Chair Steven Kitchin called the meeting to order at 8:01 a.m. and requested the Board review the minutes from February 11, 2014 meeting.

Vote: Lauren Slocum made a motion to approve the minutes as submitted. James White seconded the motion. The motion passed unanimously.

Chairman's Report

Chair Kitchen welcomed Jason Menard-Exeter Job Corps, Roger FaFlamme-PolyWorks Inc, and Dean Patterson-AAA Southern New England to their first Board of Directors meeting.

Chair Kitchen stated he met with Executive Director Nancy Olson on February 12, 2014 to discuss policy issues. Chair Kitchen then informed the Board he met with Workforce Solutions Chair Janet Raymond, Administrator Bob Ricci, and Nancy Olson for their Quarterly meeting. The purpose of the meeting was to discuss pending legislation.

Chair Kitchen informed the Board that he, Vice Chair Paul Ouellette, and Nancy Olson will be traveling to Washington D.C. March 29 through April 2, for 2014 Annual National Association of Workforce Board Conference. Chair Kitchen stated meetings have been scheduled with the RI Delegation to discuss workforce issues.

Executive Director's Report

Executive Director Nancy Olson stated the Senior Monitor and Evaluation Specialist position has been approved by the Hiring Committee and will be posted within 30 days.

Nancy informed the Board that WPGRI, WSPC and Tech Collective are collaborating to work on an H1-B grant proposal. The grant application is due in June.

Finance Report/Budget

Chair of the Finance Committee, Lauren Slocum, stated the Finance Committee met and voted on moving \$150,000 of Adult carryout funds into training funds and \$125,000 of Dislocated Worker carryout funds into training funds.

Vote: Lauren Slocum made a motion to move \$150,000 of Adult carryout funds into training funds. Robert Langlais seconded the motion. The motion passed unanimously.

Vote: Lauren Slocum made a motion to move \$125,000 of Dislocated Worker carryout funds into training funds. Joe Oakes seconded the motion. The motion passed unanimously.

PY12 ITA & OJT Outcome Report/February Dashboard

Diane Vendetti gave the performance report of both ITA's and OJT's. The Board suggested utilizing WPGRI's new website to promote new employers whom are utilizing the OJT program to encourage prospective employers to participate in the program.

FY14-15 Strategies Tracking Document

Nancy Olson stated not much has been done to this document since the previous meeting. Nancy suggested to the Board to incorporate this document in each Committee's monthly meeting to help guide the work of the Committee's in achieving objectives.

Business Workforce Center

Business Service Specialist, Julie O'Connell, gave a brief over view presentation of the programs the Business Workforce Center offers.

WPGRI New Website

Maria Ferreira of DLT's Marketing Department has been working with Nancy Olson and GRI staff with the input and guidance of GRI's Board members to update the website. Maria presented the new website to the Board.

Committee Reports

Board Development/Marketing Task Force

In Chair Paul Ouellette's absence, Nancy Olson stated there was no new business to be discussed.

The next Board Development meeting is scheduled for March 28, 2014.

Quality Assurance

Chair Joe Oakes stated he will be working with Nancy Olson to create the schedule for the annual monitoring of the one-stops; all Board members are invited to participate.

The next Quality Assurance Committee is scheduled for March 25, 2014.

Strategic Development Committee

Chair Paul Harden stated he was not able to secure a quorum for February's meeting and the next Strategic Development meeting is scheduled for March 21, 2014.

Youth Council

Gip Cabral stated requested Board members volunteer to read and rate Youth Summer Employment proposals.

The next Youth Council is scheduled for March 13, 2014.

Finance Committee

Chair Lauren Slocum stated there was no further business to be discussed.

The next Finance Committee meeting is scheduled for May 29, 2014.

Adjournment

At 9:34 a.m. Chair Kitchin requested a motion to adjourn the meeting.

Vote: Robin Ann Smith made a motion to adjourn the meeting. Peter Koch seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi